Basic data organization and data description rules play an important role during the process of collecting and processing of the data. Although these processes may seem unnecessary and time-consuming, you may benefit from them in the long-term perspective.

It is important to plan the organization of your data with regard to:

- your ability to read your own data both during and after the conclusion of your research - *Think on your future self!*
- sharing of data inside your research team
- publication of data as part of an article
- standalone publication of data (e.g. in repository or data journal)